

COCOA BEACH MAIN STREET Set Up Information

Address to input into GPS:	Downtown Cocoa Beach 247 Minutemen Causeway Cocoa Beach, Florida 32931
Event hours:	6:00 p.m to 10:00 p.m. No early breakdowns will be permitted unless approved by the event coordinator.
Vendor set up:	4:00 p.m to 5:45 p.m
Vendor inspection:	5:45 p.m.
Vendor shut down:	10:00 p.m. to 11:00 p.m.
Streets will open to regular traffic:	11:00 p.m.

All vendors will be assigned their location the day of the event. Due to limited space for vehicles to drive in and out, ALL vendors are required to unload then park their vehicles before setting up. This will allow other vendors to drive through and help prevent a traffic jam.

All tents are required to be 10 x 10 for one space. If your tent is larger, please make sure you have paid for an additional space to accommodate your needs.

Vendor shut down will start immediately at 10:00 p.m. Due to limited space for vehicles to drive in and out, ALL vendors are required to pack up/shut down prior to retrieving their vehicles. Once you are ready to load up you may retrieve your vehicle. This will allow other vendors to drive through and help prevent a traffic jam.

Vendors using electrical power from light poles on Minutemen Causeway.

Please observe the following regulations.

1. DO NOT plug any device in that draws more than 20 AMPS. If the GFI switch is thrown when you plug in your device than your device is drawing more than 20 AMPS of power.
2. DO NOT reset plug and try again. DO NOT USE the plug.
3. DO NOT daisy link power strips. Using power strips and attaching them to each other than into the light pole outlet.

4. Be sure to have the proper extension cord when using the electrical outlets. Please use a 12 gauge extension cord.
5. If your extension cord or plug becomes HOT you are using the WRONG extension cord. Immediately disconnect from the outlet.
6. Please insure your power cords are safely and securely attached to ground when crossing a walkway.
7. If at all possible, do not have cords in walkways.

Electrical outlets will be tested prior and after each event. If electrical outlets are damaged or broken the event promoter will be charged for repair or replacement.

Vendors and Promoters using Minutemen Causeway

1. All trash must be picked up and disposed of properly after the event.
2. All tape used on the street and sidewalks must be removed immediately after the event.
3. NO tape is allowed on light poles, benches, bike racks, or trash cans.
4. Please do not walk through ground cover or landscaped areas. Do not set up your tent that encourages your customers to walk through ground cover.
5. DO NOT block City Hall parking lot prior to 5:00pm on a Friday.
6. DO NOT park in the Fire Station parking lot.
7. Parking is available across from the Fire Station on Orlando Avenue for vendors.
8. Please protect pavers by not using paints, stains, or liquids that may damage the surface.
9. DO NOT drive or park on sidewalk pavers.

We look forward to your participation in Cocoa Beach Main Street events. Should you have any questions or concerns please contact Angelica Brown via e-mail at events_cbms@gmail.com or via text at [321-759-8814](tel:321-759-8814).

Thank you in advance for your cooperation. See you this Friday!

Angelica Brown
CBMS event coordinator